

-도록 하다

make sure to; see that you do

A soft instruction. Rather than telling someone to act, it names the state of affairs you want — which is why workplaces and notices reach for it constantly.

HOW TO ATTACH IT

Any verb	-도록 하다	연락하다 → 연락하도록 하세요
ㄹ stems keep the ㄹ	-도록 하다	만들다 → 만들도록 하세요
Instruction	-도록 하세요	늦지 않도록 하세요
Commitment	-도록 하겠습니다	주의하도록 하겠습니다
Causative overlap	-게 하다	쉬게 했어요
Never takes tense	plain stem only	연락했도록 is wrong

WHEN TO USE IT

Attach -도록 to any verb stem and conjugate 하다. ㄹ stays, and no tense goes in front.

Three things it does. As an instruction to the listener: 다음부터는 미리 연락하도록 하세요. As a commitment about yourself: 앞으로 주의하도록 하겠습니다. And occasionally as a plain causative, where it overlaps with -게 하다.

The instruction reading is by far the most common, and its appeal is the distance it creates. 연락하세요 orders; 연락하도록 하세요 asks you to see that it happens. In Korean workplaces that gap matters.

The commitment reading is standard in apologies and formal replies, where a bare 하겠습니다 can sound abrupt.

IN USE

- 1 다음부터는 미리 연락하도록 하세요.
Please make sure to get in touch in advance next time.
- 2 앞으로 이런 일이 없도록 하겠습니다.
We'll see to it that this doesn't happen again.
- 3 회의 자료는 오늘까지 제출하도록 해 주세요.
Please ensure the meeting materials are submitted by today.
- 4 감기에 걸리지 않도록 하세요.
Do take care not to catch a cold.
- 5 시간 안에 만들도록 하겠습니다.
I'll make sure it's made within the time.
- 6 그럼 다음 주에 다시 논의하도록 합시다.
Let's arrange to discuss it again next week, then.

COMPARED WITH

-(으)세요

-(으)세요 tells someone to do something; -도록 하세요 asks them to bring it about. The second sounds more like a policy than an order.

일찍 오세요. (come early) / 일찍 오도록 하세요. (please see that you come early)

-게 하다

-게 하다 reports that you made someone act; -도록 하다 addresses the listener. Mixing them changes who is doing what.

쉬게 했어요. (I let him rest) / 쉬도록 하세요. (please make sure you rest)

-겠습니다

In the commitment reading, adding -도록 하다 softens a pledge. Useful in apologies where a bare 하겠습니다 can sound clipped.

주의하겠습니다. (I'll be careful) / 주의하도록 하겠습니다. (I'll see that I'm careful)

WATCH OUT

X 동생을 쉬도록 했어요. — meaning "I let my brother rest"

O 동생을 쉬게 했어요.

To report that you made or let someone act, -게 하다 is the natural choice. -도록 하다 usually addresses the listener.

X 다음부터는 미리 연락했도록 하세요.

O 다음부터는 미리 연락하도록 하세요.

-도록 never carries tense. The instruction points forward.

X 야, 빨리 오도록 해.

O 야, 빨리 와.

The construction belongs to formal and workplace speech. Among friends it sounds stiff and faintly bureaucratic.